

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

December 2, 2021

To: Honorable Members of the Board of Legislators

This shall serve as notice that the last day of Annual Session for the Jefferson County Board of Legislators will be convened on *Tuesday, December 7, 2021 at 3:00 p.m.* in the Board of Legislators Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY.

If you need additional information relative to any of the Board Session agenda items, please feel free to give me a call.

The agenda for the Session is as follows:

ROLL CALL OF MEMBERS

**PUBLIC HEARING - Increasing Sliding Scale Income Eligibility Range for
Partial Real Property Tax Exemption for Certain
Individuals Sixty-Five Years of Age or Over**

PRIVILEGE OF THE FLOOR

Employees with 25, 30 and 35 years of service will be recognized.

READING OF MINUTES OF LAST SESSION, IF REQUESTED

PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS

REPORTS OF STANDING COMMITTEES

Report of the Finance & Rules Committee on Financial Resolutions

REPORTS OF COUNTY OFFICERS AND OTHERS

Report of the County Treasurer on Investments and Cash in Banks

Report of the County Administrator on Budget Transfers for the month of November

Report of the County Auditor on Erroneous Assessments for the month of November

LOCAL LAWS, RESOLUTIONS AND MOTIONS

1. Resolution No. 246 Increasing the Sliding Scale Income Eligibility Range for Partial Real Property Tax Exemptions for Certain Individuals Sixty-Five Years of Age or Over
2. Resolution No. 271 Levying 2022 Taxes and Assessments for Annual Town Budgets
(Roll Call Vote)
3. Resolution No. 272 Levying 2022 Consolidated Health District Taxes
(Roll Call Vote)
4. Resolution No. 273 Levying Returned Delinquent 2021 School Taxes
(Roll Call Vote)
5. Resolution No. 274 Levying Returned Delinquent 2021 Village Taxes
(Roll Call Vote)
6. Resolution No. 275 Directing the Completion of the Tax Rolls and the Execution and Delivery of Warrants
7. Resolution No. 276 Authorizing Accounts Payable Year End Adjustments to 2021 County Budget
8. Resolution No. 277 Calling for the Organizational Meeting of the 2022-2023 Board of Legislators
9. Resolution No. 278 Levying Hudson River-Black River Regulating District Assessments
10. Resolution No. 279 Amending the 2021 County Budget and Capital Plan in Relation to the American Rescue Plan Act
(Roll Call Vote)
11. Resolution No. 280 Amending the 2021 County Budget in Relation to State Retirement Costs
12. Resolution No. 281 Authorizing Agreement Regarding Real Property Tax Foreclosure and Redevelopment of Several Parcels in the Town of Wilna Formerly Constituting the St. Regis Paper Mill
13. Resolution No. 282 Approving Mortgage Tax Report
14. Resolution No. 283 Revising Premium Equivalents for Jefferson County Government Employees Health Benefits Program

15. Resolution No. 284 Amending Jefferson County Administrative Policies and Procedures for Management and Management Confidential Employees and Approving Management Compensation Plan for 2022
16. Resolution No. 285 Authorizing Agreement for One-Stop Operator
17. Resolution No. 286 Authorizing Use of Grant Funds and College Paving Account to Match State Aid in Relation to the Jefferson Community College Green Campus Entryway Project
18. Resolution No. 287 Re-Appointing Members to Soil & Water Conservation District Board of Directors
19. Resolution No. 288 Approving Appointment and Re-Appointment to the Thousand Islands Bridge Authority
20. Resolution No. 289 (Roll Call Vote) Amending the 2021 County Budget and Capital Plan in Relation to Public Health Computer and Low Band Radio System
21. Resolution No. 290 Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Noble Street over West Creek), and Appropriating Funds Therefor
22. Resolution No. 291 Endorsing Comprehensive Economic Development Strategy (CEDS) Committee 2021 Plan Update
23. Resolution No. 292 Adoption of the Jefferson County Coordinated Transportation Plan
24. Resolution No. 293 (Roll Call Vote) Amending the 2021 County Budget to Recognize Reserve Funds in the District Attorney's Office
25. Resolution No. 294 Amending the 2021 County Budget - Dispatch
26. Resolution No. 295 Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Noble Street over West Creek) and Appropriating Funds Therefor

27. Resolution No. 296 Adopting Guidelines and Administrative Procedures in Relation to the County's Housing Improvement Program Funded by a 2020 NYS Community Development Block Grant (CDBG) Award
28. Resolution No. 297 Authorizing Agreements in Relation to Juvenile Secure Detention and the Supervision & Treatment Services for Juveniles Program
29. Resolution No. 298 Authorizing an Agreement with Rubenzahl, Knudsen & Associates for the Provision of Psychological Testing, Evaluation and Recommendations for Treatment of JDs, PINS at Risk of Out of Home Placement, and Adult Sexual Offenders
30. Resolution No. 299 Authorizing An Agreement with Credo Community Center for the Provision of Court Ordered Evaluations, Assessments, Treatment and Counseling
31. Resolution No. 300 (Roll Call Vote) Amending the 2021 County Budget in Relation to Recycling & Waste Management
32. Resolution No. 301 (Roll Call Vote) Amending the 2021 County Budget in Relation to Sheriff-Corrections
33. Resolution No. 302 Authorization Agreement for Provision of Senior Nutrition Program for Jefferson County Office for the Aging
34. Resolution No. 303 Authorization Agreements for Provision of Services to Elderly of Jefferson County
35. Resolution No. 304 Authorizing Agreement for Provision of Related Services in Connection with the Program for Preschool Children with Disabilities
36. Resolution No. 305 Amending the 2021 County Budget Relative to Mental Health Programs and Authorizing Amended Agreements in Relation Thereto
37. Resolution No. 306 Authorizing Agreement with Thousand Islands Emergency Rescue Service in Relation to COVID-19 and Other Communicable Disease Outbreaks
38. Resolution No. 307 Accepting Additional Funding for Public Health Emergency Preparedness Program

39. Resolution No. 308
(Roll Call Vote) Amending the 2021 County Budget in Relation to
Epidemiology and Laboratory Capacity Reopening Schools
Grant Award
40. Resolution No. 309
(Roll Call Vote) Amending the 2021 County Budget in Relation to COVID-
19 Vaccine Response Grant Funding
41. Resolution No. 310
Amending the 2021 County Budget in Relation to
Epidemiology and Laboratory Capacity COVID-19 Local
Health Department Funding

Sincerely,



Robert F. Hagemann, III
Clerk of the Board

RFH:jdj

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 246

Increasing the Sliding Scale Income Eligibility Range for Partial Real Property Tax Exemptions for Certain Individuals Sixty-Five Years of Age or Over.

By Legislator: Patrick R. Jareo

Whereas, The Jefferson County Board of Supervisors established a sliding scale for income eligibility for a partial real property tax exemption for certain individuals sixty-five years of age or over, pursuant to section 467 of the Real Property Tax Law by Resolution No. 201-A of 1985, and

Whereas, The Sliding scale was modified by Resolutions Nos. 385 of 1988, 87 of 1990, 42 of 1991, 6 of 1995, and 196 of 2005 in order to increase the level of income eligible for such exemption, and

Whereas, The income eligibility levels have not been increased for over 15 years, nor adjusted in relation to the Federal Poverty Income Guideline which stands at \$17,430 for a two person household for 2021, and

Whereas, It is the Board of Legislator's desire at this time to increase the income levels of eligibility for the partial real property tax exemption for individuals 65 years of age and over.

Now, Therefore, Be It Resolved, That pursuant to section 467 of the Real Property Tax law there is hereby established a sliding scale of income eligibility for a partial real property tax exemption for certain individuals sixty-five years of age or over, and said income levels and percentages of exemption being as follows:

<u>Annual Income</u>	<u>Percentage of Assessed Valuation Exempt from Taxation</u>
Less than or equal to \$17,400	50 per centum
More than \$17,400, but less than or equal to \$18,400	45 per centum
More than \$18,400, but less than or equal to \$19,400	40 per centum
More than \$19,400, but less than or equal to \$20,400	35 per centum
More than \$20,400, but less than or equal to 21,300	30 per centum

More than \$21,300, but less than
or equal to \$22,200

25 per centum

More than \$22,200, but less than
or equal to \$23,100

20 per centum

and it is further,

Resolved, That eligibility for the exemption under the above schedule is dependent upon compliance with all applicable provisions of New York Real Property Tax Law Section 467 and as it may be amended from time to time, and it is further,

Resolved, That this resolution shall take effect immediately upon its adoption following a public hearing, and the Clerk of he Board of Legislators shall, after its adoption, file certified copies in the offices of the Board of Legislators, Director of Real Property Tax Services, County Treasurer, and with the various Town and Village Assessors of the County of Jefferson.

Seconded by Legislator: William W. Johnson

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 246 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 9th day of November, 2021 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 271

Levying 2021 Taxes and Assessments for Annual Town Budgets

By Legislator: James A. Nabywaniec

Whereas, There has been presented to this Board of Legislators a duly certified copy of the Annual Budget for the several towns of the County of Jefferson for the fiscal year beginning January 1, 2021.

Now, Therefore, Be It Resolved, That, there shall be and is hereby levied and assessed upon and collected from the taxable real property situated in the following named towns outside any incorporated village wholly or partially located therein, the amount set forth after each town for such purposes as specified in the budgets of the respective towns as follows:

Adams	\$103,338.00
Antwerp	161,686.00
Philadelphia	23,580.00

Further Resolved, That there shall be and hereby are assessed and levied upon and collected from the real property liable therefore within the respective fire, fire protection, water, sewer and electric light districts in the following towns as indicated below, the following amounts for the purposes of such districts as specified in the respective annual town budgets:

Adams

Adams Center Fire	179,989.00
Smithville Fire	54,994.18
Adams Fire Protection	45,900.00
Adams Center Light	11,560.00
North Adams Heights Light	1,200.00
Adams Sewer District #1	19,999.98
Adams Center Water	28,994.00
Adams Water Dist #2	21,843.84
Pro-Rated Taxes - County	1,254.89
Pro-Rated Taxes - Town	30.49
Unpaid Water	5,020.32

Alexandria

Redwood Fire	172,581.00
Plessis Fire	76,462.62
Alexandria Fire Protection	225,753.00
Otter St Light Dist	3,650.00
Otter St Water Dist	19,379.25
Rt 12 Water Dist	38,893.00

Redwood Water Dist	101,583.50
Unpaid Sewer	38,894.10
Unpaid Water	34,192.40
Unpaid Service	4,807.25
Antwerp	
Oxbow Light	5,400.00
Fire Protection	104,275.00
Brownville	
Brownville Fire District	361,585.00
Brownville Water District 1	82,501.50
Brownville Water District 2	108,891.00
Unpaid Water	917.25
Cape Vincent	
Cape Vincent Fire Dist	153,300.00
Rosiere Light	400.00
Unpaid Water	5,946.96
Champion	
Great Bend Fire District	150,069.00
Champion Fire Protection Dist 1	67,361.00
Champion Fire Protection Dist 2	37,773.00
Great Bend Light	6,000.00
Champion Sewer District 1	64,889.50
Champion Sewer District 2	53,000.00
Unpaid Sewer	3,334.02
Unpaid Water	6,931.99
Pro-Rated Taxes - County	2,609.17
Pro-Rated Taxes - Town	731.31
Clayton	
Clayton Ambulance	171,000.00
Clayton Fire District	503,705.00
Heritage Heights Sewer	49,546.75
Reed Point Sewer	5,185.00
Route 12 Sewer	164,158.25
Depauville Sewer	42,840.00
Ellisburg	
Ellisburg Fire Protection	175,514.00
Belleville Light	4,500.00
Pierrepoint Manor Light	3,000.00
Woodville Light	1,200.00

Ellisburg Water District 1	49,640.00
Ellisburg Water District 2	86,775.00
Omitted Taxes - County	2,296.51
Henderson	
Smithville Fire District	76,633.82
Henderson Fire	338,632.00
Henderson Light	6,500.00
Unpaid Water	18,757.44
Hounsfield	
Hounsfield Fire Protection	81,350.00
Hounsfield Water Dist 2	105,357.00
Hounsfield Water Dist 3	54,432.00
Hounsfield Water Dist 4	29,664.00
Hounsfield Water Dist 5	74,250.00
Hounsfield Water Dist 7	16,672.50
Unpaid Water	27,525.54
LeRay	
Leray Drainage District	1,000.00
Calcium Fire	264,424.00
Evans Mills Fire	245,000.00
Calcium FD Com Zone	90,000.00
Black River Fire Protection	88,645.34
Leray/Pamelia Fire Protection	12,218.68
Leray Fire Protection	18,926.98
Light District No. 1	1,299.00
Light District No. 2	6,799.00
Light District No. 3	4,399.00
Leray Sewer Dist. 3	142,043.50
Leray Sewer Dist. 4	82,637.50
Leray Water 2	235,845.50
Leray Water 4	185,207.00
Unpaid Sewer	6,760.71
Unpaid Water	7,309.37
Pro-Rated Taxes - County	4,317.25
Lorraine	
Fire Protection	50,200.00
Lorraine Light	3,000.00
Lyme	
Fire Protection	157,000.00
Three Mile Bay Light	5,700.55
Unpaid Water	13,693.09

Orleans

Highway Item No. 1	159,120.00
Orleans Fire District	392,121.00
LaFargeville Light	9,965.00
Fishers Landing Light	4,349.00
Omar Light	1,780.00
Fineview Light No. 1	1,106.00
Fineview Light No. 2	977.00
Unpaid Sewer	72,310.76
Unpaid Water	48,940.04

Pamelia

Pamelia Sewer Dist. 2	34,896.75
Pamelia Sewer Dist. 3	50,952.00
Pamelia Sewer Dist. 4	11,802.00
Pamelia Sewer Dist. 5	8,149.00
Pamelia Sewer Dist. 8	25,143.00
Consolidated WD 1	516,620.00
Unpaid Sewer	2,579.97
Unpaid Water	5,873.11
Unpaid Service	6,283.53
Omitted Taxes - County	704.00
Pro-Rates Taxes - County	2,605.20

Philadelphia

Philadelphia Joint Ambulance	28,000.00
Philadelphia Fire Protection	57,000.00
Unpaid Water	934.48

Rodman

Rodman Fire District	36,378.00
Rodman Light	4,632.00
Rodman Water	9,656.00
Unpaid Water	1,185.03

Rutland

Fire District	267,564.00
Felts Mills Light	3,500.00
Tylerville Light	1,500.00
Rutland Sewer 1	178,162.50
Unpaid Sewer	43,696.20
Unpaid Water	59,425.46
Pro-Rated Taxes - County	1,852.09
Pro-Rated Taxes - Town	328.89

Theresa

Fire District	157,660.00
Watertown	
Watertown Fire District	1,037,281.00
Watertown Sewer No. 1	20,145.99
Watertown Sewer No. 2	116,810.04
Watertown Sewer No. 3	93,728.98
Watertown Sewer No. 4	143,081.05
Watertown Water No. 1	134,367.17
Watertown Water No. 3	21,628.02
Watertown Water No. 4	114,007.01
Watertown Water No. 6	12,467.00
Unpaid Sewer	760.59
Unpaid Water	148.98
Pro-Rated Taxes - County	1,538.48
Wilna	
Natural Bridge Fire Protection	43,198.00
Carthage/Wilna Fire Protection	646,496.00
Wilna Fire Protection 2	25,000.00
Natural Bridge Light	18,000.00
Herrings Light	12,000.00
Natural Bridge Dist 2	26,865.00
Unpaid Water	33,674.00
Worth	
Fire Protection	9,000.00

Further Resolved, The amounts to be raised by tax for all other purposes as specified in the said several budgets as presented to this Board and which are on file in the Office of the Clerk thereof, shall be assessed and levied and collected from the taxable property in the towns as enumerated below except as otherwise provided by law, namely:

Schedule

Adams	553,953.00
Alexandria	542,814.00
Antwerp	386,000.00
Brownville	460,000.00
Cape Vincent	405,147.00
Champion	1,024,822.00
Clayton	1,061,851.75
Ellisburg	640,237.00
Henderson	318,909.00
Hounsfield	657,648.00
LeRay	735,255.00

Lorraine	413,690.00
Lyme	322,124.00
Orleans	0.00
Pamelia	0.00
Philadelphia	534,413.00
Rodman	120,945.00
Rutland	515,233.00
Theresa	455,080.00
Watertown	0.00
Wilna	851,840.00
Worth	179,221.00

Further Resolved, That such taxes and assessments when collected shall be paid to the Supervisors of the several towns in the amounts as shown by this Resolution for distribution by them in the manner as provided by law.

Seconded by Legislator: Patrick R. Jareo

State of New York)
) ss.:
 County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 272

Levying 2022 Consolidated Health District Taxes

By Legislator: William W. Johnson

Resolved, That, pursuant to Section 399 of the Public Health Law, there shall be and hereby is assessed and levied upon and collected from the taxable real property of the several consolidated health districts located in the below listed towns the amount set forth opposite each town as follows:

Antwerp	\$	1,000.00
Cape Vincent		500.00
Champion		9,699.73
LeRay		600.00
Lyme		2,150.00
Theresa		500.00
Wilna		15,280.27

Seconded by Legislator: Allen T. Drake

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 273

Levying Returned Delinquent 2021 School Taxes

By Legislator: James A. Nabywaniec

Whereas, The Boards of Education of the several school districts in Jefferson County have transmitted to the Jefferson County Treasurer a duly verified and certified statement of the several amounts of returned delinquent 2021 School Taxes.

Now, Therefore, Be It Resolved, That, pursuant to Section 1330 of the Real Property Tax Law, there shall be and hereby is assessed and levied upon and collected from the Real Property of the several Towns as hereinafter listed, upon which the same were originally imposed, the amounts of said returned delinquent 2021 School Taxes, as certified, together with seven percentum thereon in addition, as follows:

Adams	\$	Lorraine	\$
Alexandria	Lyme	
Antwerp	Orleans	
Brownville	Pamelia	
Cape Vincent	Philadelphia	
Champion	Rodman	
Clayton	Rutland	
Ellisburg	Theresa	
Henderson	Watertown	
Hounsfield	Wilna	
LeRay	Worth	

Seconded by Legislator: Allen T. Drake

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 274

Levying Returned Delinquent 2021 Village Taxes

By Legislator: William W. Johnson

Whereas, The Boards of Trustees of the several villages of Jefferson County have transmitted to the Jefferson County Treasurer a duly verified and certified statement of the several amounts of returned delinquent 2021 Village Taxes.

Now, Therefore, Be It Resolved, That, pursuant to Jefferson County Local Law No. 1 of the Year 1978 and Section 1442 of the Real Property Tax Law, there shall be and hereby is assessed and levied upon and collected from the Real Property of the several villages located in the Towns as hereinafter listed, upon which the same were originally imposed, the amounts of said returned delinquent 2021 Village Taxes, as certified, together with seven percentum thereon in addition, as follows:

Adams	\$	Lorraine	\$
Alexandria		Lyme	
Antwerp		Orleans	
Brownville		Pamela	
Cape Vincent.....		Philadelphia	
Champion		Rodman	
Clayton		Rutland	
Ellisburg		Theresa	
Henderson		Watertown	
Hounsfield		Wilna	
Leray		Worth	

Seconded by Legislator: Allen T. Drake

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 275

Directing the Completion of the Tax Rolls and
the Execution and Delivery of Warrants

By Legislator: Patrick R. Jareo

Resolved, That, pursuant to Section 900 of the Real Property Tax Law, taxes for the County for fiscal year 2022 be and are hereby levied, and the amount of tax to be paid shall be entered on each assessment roll opposite the assessment of each parcel, and be it further

Resolved, That, pursuant to Section 904 of the Real Property Tax Law, a tax warrant bearing the seal of this Board and signed by the Chairman and Clerk of this Board shall be annexed to each assessment roll, and the completed tax roll shall be delivered to the respective collecting officers prior to December 31, 2021.

Seconded by Legislator: James A. Nabywaniec

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 276

Authorizing Accounts Payable Year End Adjustments to 2021 County Budget

By Legislator: William W. Johnson

Whereas, Provisions of the Federal Single Audit Act and regulations of the State Comptroller require Jefferson County to utilize modified accrual as the basis for governmental fund accounting, and

Whereas, Modified accrual accounting principles require that the County accrue accounts payable so that expenditures are generally reflected in the period for which the goods or services are received, and

Whereas, Application of this principle may result in the over expenditure of certain individual line item applications, particularly in areas where spending is mandated by State or Federal requirements.

Now, Therefore, Be It Resolved, That the Board of Legislators herewith authorizes the County Treasurer to make adjusting entries to provide sufficient appropriations to avoid individual line item deficits upon the accrual of year end accounts payable, provided that such entries do not result in an increase in total appropriations approved by the Board of Legislators for 2021, and be it further

Resolved, That said adjusting entries shall be subject to approval by the Chairman of the Board and the County Administrator, who shall, upon completion of the year end closing, report same to the Finance & Rules Committee and Board of Legislators.

Seconded by Legislator: Allen T. Drake

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 277

Calling for Organizational Meeting of the 2022-2023 Jefferson County Board of Legislators

By Legislator: Patrick R. Jareo

Resolved, Pursuant to Section 151, Subdivision 1 of County Law, the organizational meeting of the Board of Legislators for 2022-2023 shall be held at 6:00 p.m. on January 4, 2022 in the Board of Legislators' Chambers, 195 Arsenal Street, Watertown, NY.

Seconded by Legislator: William W. Johnson

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 278

Levying Hudson River-Black River Regulating District Assessments

By Legislator: Patrick R. Jareo

Whereas, The Board of the Hudson River-Black River Regulating District, pursuant to provisions of the Environmental Conservation Law, has filed a certified statement with the Clerk of the County of Jefferson showing the name of each public corporation or a brief description of each parcel of real estate and the name of the owner, or owners, so far as can be ascertained, and the proportionate amount of the cost of storage reservoirs and the expense of maintenance and operation of such reservoirs to be borne by each parcel of real estate during the year ending June 30, 2022, and

Whereas, Pursuant to Subdivision Six of Section 15-2123 of the Environmental Conservation Law, signed into law on August 8, 1983 "...All moneys required to be collected and not paid directly to the River Regulating District by the thirty-first day of October of the year in which the assessment is levied shall be payable to the County Treasurer as provided under subdivision four of this Section and shall be subject to a service fee of one percent of the total amount assessed which shall be added to the amount to be collected and which shall be in addition to any penalties which may be imposed in the case of failure to pay general taxes within the time prescribed by law, and when collected, such penalties shall be deemed part of the assessment...".

Now, Therefore, Be It Resolved, That, in accordance with the certified statements of annual assessment received from the Regulating District dated October 31, 2021, the sum set after the description of each parcel of real estate in the following list is hereby levied and assessed against said parcel of real estate to wit:

Parcel No. 31	Town of Wilna	
Tax Map Parcel #	Ampersand Tannery Island	\$6,631.00
86.40-2-38.1	1% Fee	66.31
	Total	\$6,697.31

and be it further

Resolved, That the collector of taxes and assessments in each Town or City in which any such parcel of real estate is situated be and is hereby directed and commanded to collect said sum set forth after the description of each such parcel of real estate in the forgoing list, or in case the property is situated in more than one Town, to collect the sum set forth after the name of each Town following said description, in the same manner and by the same procedure as general taxes are collected and to pay the same to the County Treasurer of Jefferson County, and be it further

Resolved, That the Clerk of the Board of Legislators be and is hereby directed to furnish a certified copy of this resolution to the Hudson River-Black River Regulating District.

Seconded by Legislator: Allen T. Drake

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 279

Amending the 2021 County Budget and Capital Plan in Relation to
the American Rescue Plan Act

By Legislator: James A. Nabywaniec

Whereas, By Resolution 243, this Board of Legislators accepted American Rescue Plan Act (ARPA) funding to provide resources to respond to COVID-19 and address its economic fallout, and

Whereas, This Board desires to allocate funding at this time to replace lost County revenue to strengthen County services and address infrastructure needs.

Now, Therefore, Be It Resolved, that 2021 County Budget is hereby amended as follows:

Increase:

Transfers:

21995000 09006	Transfer to Capital Projects Fund	\$3,850,000
20900600 95031	Interfund Transfers	3,850,000

Expenditure

20168000 02012	Computer Mainframe	\$ 800,000
20302000 02031	E911 Dispatch	500,000
20351000 02044	Dog Control	50,000
20501000 02052	Highway Office Complex	500,000
20511200 02759	CR 46	950,000
20511200 02760	CR 47	1,050,000

Decrease:

Expenditure

21104500 04977	General Government Services	\$3,850,000
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and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: William W. Johnson

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 280

Amending the 2021 County Budget in Relation to State Retirement Costs

By Legislator: Patrick R. Jareo

Whereas, State Retirements costs are allocated across departmental budgets with the result that some account lines are insufficient, and

Whereas, Funding is available in other benefit account lines.

Now, Therefore, Be It Resolved, That the 2021 County Budget is hereby amended as follows:

Increase:

01104000	08010	State Retirement	\$9,043.91
01117100	08010	State Retirement	3,865.00
01134500	08010	State Retirement	1,749.80
01167000	08010	State Retirement	856.97
01135600	08010	State Retirement	3,272.44
01142000	08010	State Retirement	2,100.41
01142200	08010	State Retirement	2,470.07
01143000	08010	State Retirement	895.71
01143600	08010	State Retirement	4,405.37
01162200	08010	State Retirement	8,320.91
01168000	08010	State Retirement	3,655.72
01311000	08010	State Retirement	105,269.68
01315000	08010	State Retirement	52,493.27
01314000	08010	State Retirement	11,490.04
01341000	08010	State Retirement	3,361.37
01118500	08010	State Retirement	3,765.70
01401000	08010	State Retirement	1,974.40
01405800	08010	State Retirement	1,284.11
01431200	08010	State Retirement	1,109.44
01651000	08010	State Retirement	448.03
05331000	08010	State Retirement	374.45
05501000	08010	State Retirement	10,278.89
35171000	08010	State Retirement	13,319.85

Decrease:

01101000	08010	State Retirement	\$21,531.35
01116500	08010	State Retirement	58,414.00
01117000	08010	State Retirement	62,178.00
01132500	08010	State Retirement	10,074.00
01135700	08010	State Retirement	6,577.00
01145000	08010	State Retirement	19,639.00
01162000	08010	State Retirement	15,327.00
01162100	08010	State Retirement	3,765.00
01311200	08010	State Retirement	6,103.00
01362000	08010	State Retirement	13,222.00
01405000	08010	State Retirement	5,002.00
05511000	08010	State Retirement	10,653.34
35171000	08020	Health Benefits	13,319.85

Seconded by Legislator: William W. Johnson

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 281

Authorizing Agreement Regarding Real Property Tax Foreclosure and Redevelopment of Several Parcels in the Town of Wilna Formerly Constituting the St. Regis Paper Mill.

By Legislator: James A. Nabywaniec

Whereas, Real property located in the Village of Deferiet and Town of Wilna identified as Tax Map Parcel Numbers 66.20-1-36, 66.82-1-29, 66.82-1-67, 76.27-1-3, and 76.27-1-3.-401 are delinquent in the payment of real property taxes and subject to in *rem tax* foreclosure proceedings, and

Whereas, Said property is currently titled to Deferiet Development, LLC and consists of industrial structures formerly used as a paper mill and a sewage water treatment plant, and

Whereas, The structures formerly constituting the paper mill have been abandoned, are derelict, and determined by code enforcement officials to be unsafe for entry, and

Whereas, The current owner, Deferiet Development, LLC, has failed to remedy the building code violations, demolish the dangerous structures, or pay real property taxes during the 15 years of its ownership, and

Whereas, The New York State Energy Research and Development Authority (hereinafter "NYSERDA") has solicited nominations for potential "Build-Ready Sites" for renewable energy facilities emphasizing the re-use or adaptation of sites with existing or abandoned commercial or industrial facilities, and

Whereas, The Deferiet parcels have been nominated for the "Build-Ready Site" program and NYSERDA agree the site is worthy of further investigation and assessment, and

Whereas, The Jefferson County Industrial Development Agency, (hereinafter "IDA") is an interested party insofar as potential plans involve title to the property being conveyed to the IDA or one of its entities for purpose of leasing the parcel to future renewable energy developers, and

Whereas, In order to facilitate continued planning, investigation and eventual redevelopment of the site, the parties agree that a memorandum of understanding is appropriate to further cooperation and establish party responsibilities.

Now, Therefore, Be It Resolved, That the Chairman of the Board is hereby authorized and directed to execute a memorandum of understanding with NYSERDA and Jefferson County IDA, upon the terms set forth below, subject to the approval of the County Attorney as to form and content, and it is further

1. The memorandum of understanding shall provide that prior to commencing an in

rem tax foreclosure by Jefferson County there shall be conducted a Phase I Environmental Assessment and for those areas indicated in the Phase I report, a Phase II Assessment shall take place including sampling/testing, etc.

2. The cost of the Phase I Assessment shall be the responsibility of NYSERDA. The cost of Phase II shall be divided between the parties with Jefferson County being responsible for 25%, IDA 50%, and NYSERDA 25%. Jefferson County's share shall not exceed \$25,000 and the IDA shall not exceed \$50,000. Any excess shall be the responsibility of NYSERDA.
3. NYSERDA will conduct a feasibility analysis and provide a final determination to Jefferson County and IDA as to redevelopment of the site for renewable energy purposes prior to commencement by the County of tax foreclosure.
4. Upon a determination by NYSERDA that the site is project feasible and by Jefferson County and IDA that the environmental liability for each entity is known, that regulatory agencies have provided the maximum assurance of comfort, and a remedial plan is in effect for demolition and remediation of any contamination issues (pending foreclosure) Jefferson County will enter into a lease option with NYSERDA for the property during which NYSERDA will act as Lead Agency under the State Environmental Quality Review Act (hereinafter "SEQRA") for construction of a renewable energy facility.
5. Upon completion of SEQRA, it is contemplated Jefferson County will pass title of the property to the IDA or its designated entity and NYSERDA will auction the development rights to the property to the highest bidder.

Resolved, That the Chairman of the Board is further authorized and directed to execute an agreement with the NYS Department of Environmental Conservation, NYS Environmental Protection and Spill Compensation Fund, and/or US Environmental Protection Agency regarding liability protection issues for the County and IDA, provided said agreement does not require consideration paid by the County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Patrick R. Jareo

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 282

Approving Mortgage Tax Report

By Legislator: Patrick R. Jareo

Whereas, This Board is in receipt of the semi-annual Mortgage Tax Report showing the amount to be credited to each tax district in the County of the money collected during the preceding six months ended September 30, 2021.

Now, Therefore, Be It Resolved, That, pursuant to Section 261 of the Tax Law, this Board issue Tax Warrants for the payment to the respective tax districts of the amounts so credited and authorize and direct the County Treasurer to make payment of said amounts to the respective districts in accordance with the report.

Seconded by Legislator: James A. Nabywaniec

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 283

Revising Premium Equivalents for Jefferson County
Government Employees Health Benefits Program

By Legislator: William W. Johnson

Whereas, Coincidental with the commencement of the Jefferson County Government Employees Health Benefits Program, the Jefferson County Board of Supervisors, by Resolution No. 97 of 1988, established premium equivalents to be charged to those individuals or County agencies responsible for funding the cost of their participation in the County's self funded health benefits program, and

Whereas, The County's suggested premium equivalents are based upon projected claims paid during the period January 1, 2022 through December 31, 2022, which have been added to the administrative cost-based premium equivalents.

Now, Therefore, Be It Resolved, That effective January 1, 2022, the monthly premium equivalents to be charged to those retirees or County agencies responsible for funding the cost of their participation in the Jefferson County Government Employees Health Benefits Program shall be \$1,037.21 for individual coverage and \$2,384.64 for family coverage, with the additional categories of \$722.23 for an individual with Medicare coverage and \$1,212.13 for a family with Medicare coverage, and be it further

Resolved, That the Director of Insurance is hereby directed to notify the affected parties of this revision.

Seconded by Legislator: James A. Nabywaniec

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 284

Amending Jefferson County Administrative Policies and Procedures for Management
and Management Confidential Employees and Approving Management
Compensation Plan for 2022

By Legislator: William W. Johnson

Whereas, As part of the Administrative Policies and Procedures Section 3.02 governing Management and Management Confidential employees adopted by Resolution No. 18 of 1989, as amended, the Jefferson County Board of Supervisors approved a compensation plan which provides for compensation to be paid in accordance with a schedule of grades and steps, and

Whereas, The adopted 2022 County Budget provides funding for compensation increases for management and management confidential employees effective January 1, 2022, and

Whereas, The Board of Legislators wishes to amend the compensation plan to provide for an adjustment of 3.0% to the general management schedule; management/confidential schedule; part-time security personnel rates; to adjust increments in accordance with the attached schedule, and

Whereas, The Administrative Policy Section 3.02 Management Policies and Employment Policy Manual is in need of further amendment to reflect various changes to the terms and conditions of employment.

Now, Therefore Be It Resolved, That the attached schedules are hereby adopted as the Management and Management Confidential Compensation Plan for Jefferson County effective January 1, 2022, and be it further

Resolved, That Administrative Policy Section 3.02 and the associated Manual is hereby amended as per the attached and by reference incorporated herein effective December 8, 2021, and be it further

Resolved, That the previously approved and promulgated (by Resolution 18 of 1989, as amended) Administrative Policy Section 3.02, Management Policies, is hereby rescinded.

Seconded by Legislator: Frances A. Calarco

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

2022 ADMINISTRATIVE SCHEDULE								
GRADE	LEVEL A	LEVEL B	LEVEL C	LEVEL D	RATE	MAXIMUM		
I	99393	102358	105318	108278	111238	129640		
II	90820	93528	96231	98936	101638	116790		
III	83025	85495	87964	90436	92908	104778		
IV	75944	78201	80454	82712	84968	98515		
IVPH/ATTY	86690	89283	91838	94431	96989	112474		
V	71900	73959	76032	78165	80294	87873		
VPH/ATTY	81965	84314	86677	89107	91535	100176		
VI	66242	68132	70021	71912	73803	80555		
VIPH/ATTY	75609	77751	79918	82091	84229	91970		
VII	61193	62928	64666	66405	68142	73672		
VIII	56646	58251	59853	61454	63058	67991		
IX	52523	54002	55477	56955	58433	62834		
X	48777	50141	51506	52872	54239	58153		
XI	45361	46623	47887	49147	50409	53889		
XII	41731	42893	44055	45215	46377	49578		
2022 MANAGEMENT CONFIDENTIAL								
SALARY SCHEDULE								
GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	
MC1	42242	43735	45555	47265	49158	51069	53089	
	23.21	24.03	25.03	25.97	27.01	28.06	29.17	
MC2	37437	38602	39949	41314	42843	44499	46101	
	20.57	21.21	21.95	22.70	23.54	24.45	25.33	
MC3	35708	36819	37929	39185	40422	41769	43371	
	19.62	20.23	20.84	21.53	22.21	22.95	23.83	
MC4	34034	35017	36072	37128	38256	39385	40877	
	18.70	19.24	19.82	20.40	21.02	21.64	22.46	
40 HR WRK WK	38896	40019	41226	42432	43722	45011	46717	
MC5	32487	33361	34343	35290	36254	37383	38457	
	17.85	18.33	18.87	19.39	19.92	20.54	21.13	
40 HR WRK WK	37128	38126	39250	40331	41434	42723	43950	



COUNTY OF JEFFERSON

EMPLOYMENT POLICY MANUAL

for

**DEPARTMENT HEADS
MANAGEMENT EMPLOYEES
MANAGEMENT/CONFIDENTIAL EMPLOYEES**



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Purpose

The purpose of this policy manual is to provide Department Heads, Management employees, and Management/Confidential employees with a reference for the basic terms and conditions of employment with Jefferson County.

The Board of Legislators is committed to providing a high quality of services to the citizens of Jefferson County. The administrative employees of the County are one of the essential elements required to fulfill this commitment. Through their leadership and professionalism, the Board philosophy and policy is manifested in the efficient and effective operations of the County departments.

The Board of Legislators values the dedication and service of its administrative employees. The policy and the provisions contained herein establish and provide the terms and conditions of employment for Department Heads, Management, and Management/Confidential personnel in the employment of Jefferson County Government. This policy statement is intended to provide those employees with a better understanding of the privileges and responsibilities of their positions and to assist in the mission of the professional delivery of services in Jefferson County.

Guidelines

The term “administrative employee” is used in this policy manual to refer to all employees who occupy positions that are exempt from the bargaining unit under the Taylor Law. For the purposes of this manual, we have defined the administrative employees by using four major categories which are explained below. Policies or benefits that apply to all employees have been referred to as applying to “administrative employees” or “employees covered by this policy”. Specific benefits or responsibilities that pertain to specific groups of employees, for example, Department Heads, have been noted as such.

The following guidelines apply to this policy:

1. Department Heads - Employees who are recommended by the County Administrator for appointment by the Board of Legislators. Department Heads function in the primary leadership position in the department and are directly responsible for the development of departmental policies and the implementation of legislative initiatives. The County Administrator will complete performance evaluations on department heads on a regularly scheduled basis.
2. Management Employees - Employees who are appointed by the Department Head to positions authorized by the Board of Legislators. Management employees have significant managerial responsibility in the areas of supervision and policy formation.
3. Management/Confidential - Employees who perform support functions for management positions and/or other assignments which require them to be unrepresented by collective bargaining agreements.
4. Elected Officials - Employees who are elected by popular vote. Elected officials are exempt from leave and attendance requirements due to the fact that they are on duty full time. They are also exempt from the probation period.

I. Appointments

Appointments of Department Heads, Management employees, and Management/ Confidential employees are for fixed or continuing terms.

1. Fixed Term Appointments - Certain appointments are for a pre-established number of years as prescribed by the N.Y.S. Constitution, State and County Law, General Municipal Law, and Local Law or Rule. Included in this category are appointments which are made for the "Term of the Board", which is two years.
2. Continuous Term Appointment - The remainder of appointments are continuous and are renewed contingent on satisfactory performance and authorization by the Board of Legislators and/or the County Administrator or Department Head. This group includes administrative employees who are appointed "at the pleasure of" the Board of Legislators or the Department Head. Information regarding the type of appointment is provided to candidates during the recruitment and selection process. Questions concerning the term of appointment may be directed to the Human Resources Office.
3. Part-time Appointments and Benefits - In certain cases, the Board of Legislators may establish part-time and/or temporary appointments to accommodate unique situations. Employees appointed to part-time positions prior to 1/1/1999, and who work less than the standard work week, will receive health insurance and statutory benefits including Retirement (if eligible), Unemployment Insurance, Social Security, and Worker's Compensation. There shall be no earned leave benefits.

Employees appointed to part-time positions on or after 1/1/1999, and who work less than the standard work week, shall receive the approved salary for the position and statutory benefits including Retirement (if eligible), Unemployment Insurance, Social Security, and Worker's Compensation. Health insurance will be available at the employee's option with 100% of the cost of the plan borne by the employee. There shall be no earned leave benefits.

Fringe benefits shall be limited to the above-referenced items unless otherwise approved by the Board of Legislators.

4. Probationary Period

Employees in the classified service are subject to a probationary period of not less than 8 weeks nor more than 52 weeks. The classified service includes the Competitive, Non-Competitive, Exempt, and Labor classes of Civil Service. Employees who have been promoted to a position in the classified service are subject to a probationary period of 12 weeks.

Employees in the unclassified service are not subject to a probationary period.

5. Promotions

Administrative positions are critical to the efficient and effective operation of County government. It is the policy of Jefferson County to seek professionals with the qualifications and experience necessary to fulfill this goal. Emphasis will be placed on recruitment of current employees who possess the qualifications, experience, and employment history necessary for the quality operation of the department.

Employees who are promoted will receive a 6% increase in salary or the minimum of the graded salary range, whichever is greater, subject to approval by the Board of Legislators.

6. Secondary Employment

Employees covered by this policy understand and agree that their employment with the County is of basic and primary importance, and that secondary employment must not inhibit or impede the efficient and effective performance of their job duties, responsibilities, or attendance; nor shall it impair their judgment in the exercise of their official duties. Personnel engaged in secondary employment will notify the County Administrator's Office of the details of their employment.

Certain positions covered by this manual also have a prohibition on secondary employment embodied in New York State statute or local rule.

II. Compensation

1. Annual Salary

Jefferson County maintains a competitive salary structure and benefit package for administrative employees.

All employees covered by this policy manual are placed in the graded salary schedule which has been adopted by the Board of Legislators. ~~Each employee receives an annual salary review by the Jurisdictional Committee of the Board responsible for oversight of the department and by the County Administrator. Following this review, The Finance and Rules Committee will review the recommendations of each committee along with~~ recommendations of the County Administrator and the Director of Human Resources **annually for salary increases**. At the conclusion of this review, a total compensation plan is submitted for approval by the full Board of Legislators.

2. Longevity

Employees who have been continuously employed on a full-time basis with the County receive a longevity incentive of 5% of the base salary for their grade after 10, 15, 20, and 25 years of service. The longevity incentive is added to their salary in the payroll period nearest their longevity anniversary date. (Except as noted in Resolution 301 of 1991).

Effective 1-1-2013

The Sheriff, Undersheriff and Lieutenants of the Sheriff's department will receive a 22 year longevity in place of a 25 year longevity.

3. Health Insurance

Jefferson County provides group health, hospitalization, major medical insurance, and prescription drug coverage and vision for the employees covered by this policy. ~~The employee cost of individual coverage is \$54.00 per bi-weekly pay period. The employee cost of family coverage is \$84.00 per bi-weekly pay period. The employee cost of individual or family coverage is 11% of the annual premium equivalent paid bi-weekly each pay period.~~ **Specific details of the health insurance plan are available from the Jefferson County Health Insurance Office.**

The Employer will provide the I.R.S. Section 125 spending account plan for employee contributions. The plan shall be administered in conformance with I.R.S. regulations.

Health Insurance coverage upon retirement:

- I. Employees hired prior to 1-1-98 shall be eligible to continue health coverage in retirement provided they have met the following requirements:
- A. completion of a minimum of ten years of full-time **add continuous** service with Jefferson County; and
 - B. are employed by Jefferson County at the time of retirement; and
 - C. are enrolled in the health plan at the time of retirement; and
 - D. provide the Employer with proof of retirement and otherwise meet the definition of retirement as specified by the NYS Retirement System
- II. Employees hired or reinstated* from 1-1-98 through 12-31-2005 shall be eligible to continue health coverage in retirement provided they have met the requirements of I B., C., and D. of this section and meet the service requirements listed in the following schedule:

<u>County Service</u>	<u>Share of monthly premium or premium equivalent cost</u>	
	<u>Employee Share</u>	<u>Employer Share</u>
10 years' add continuous service but less than 15 years'	50%	50%
15 years' add continuous service but less than 20 years'	25%	75%
20 years' add continuous service or more	0%	100%

- III. Employees hired or reinstated* **from 1-1-2006 through 12-31-2021** shall be eligible to continue health coverage in retirement provided they have met the requirements of I B., C., and D. of this section and meet the service requirements listed in the following schedule:

<u>County Service</u>	<u>Share of monthly premium or premium equivalent cost</u>	
	<u>Employee Share</u>	<u>Employer Share</u>
10 years' add continuous service but less than 15 years'	75%	25%
15 years' add continuous service but less than 20 years'	50%	50%
20 years' add continuous service or more	25%	75%

NEW:

IV. Employees hired or reinstated* after 1-1-2022 shall be eligible to continue Individual health coverage in retirement provided they have met the requirements of I.B., C., and D. of this section and meet the service requirements listed in the following schedule:**

<u>County Service</u>	<u>Share of monthly premium or premium equivalent cost</u>	
	<u>Employee Share</u>	<u>Employer Share</u>
10 years continuous service but less than 15 years	75%	25%
15 years continuous service but less than 20 years	50%	50%
20 years continuous service or more	25%	75%

Add: *Reinstatement with the county within one year of a resignation shall not constitute a break in continuous service for purposes of calculating health insurance premiums in retirement.

Add: **Coverage for Dependents may be purchased at 100% cost to the employee.

Note: Employees who are promoted to a Management position will use their anniversary date of employment with the County to establish qualifications for health insurance benefits in retirement.

4. Retirement

All permanent, full-time employees are enrolled in the New York State and Local Retirement System. The N.Y.S. and Local Retirement System is organized into six (6) Tiers determined by the date on which you joined the system. Benefit levels and requirements are different for each Tier. Note: A Retirement System booklet is provided at orientation. This booklet provides all basic information on the Retirement System benefits. Due to changing legislation and regulations, you should check with the N.Y.S. and Local Retirement System directly to obtain information regarding your benefits.

5. Social Security

Social Security provides income protection when an employee's earnings either cease or are reduced as a result of retirement, disability, or death. Social Security benefits are based on the employee's salary history up to the maximum Social Security taxable wage base. Each payroll period, payroll deductions made by the employee are matched by Jefferson County to provide this benefit. Complete information is available from the Social Security Office.

6. Life Insurance and Disability Insurance

Life Insurance and Disability Insurance are provided as benefits under the provisions of the N.Y.S. and Local Retirement System. Eligibility for these benefits requires employees to complete certain minimum years of service for coverage in these plans. Employees should review their N.Y.S. Retirement benefits booklet for information on these plans. Additional Life and Disability Insurance is available as an option to employees. Please contact the Insurance Department for more information on these plans.

7. Worker's Compensation

Employees who suffer an injury or illness which is directly related to their employment shall be eligible for Worker's Compensation Benefits. Employees must file the required report form immediately following the job related accident.

8. Dental Insurance

Dental Insurance is available as an option to employees. Employees may join at the time of hire or wait for open enrollment in the month of March.

9. Defense and Indemnification

The County of Jefferson shall provide for the defense and indemnification of employees covered by this policy for actions or omissions made in the ordinary course of their employment in accordance with the procedures and policy outlined in Local Law #1 of 1999. Employees requesting assistance under this section are advised to make a written request to the County Attorney's office within three (3) business days of their receipt of any summons, complaint, process, notice, demand, or pleading that may require defense and indemnification coverage.

10. Deferred Compensation Plan

A Deferred Compensation Plan is a voluntary savings program created by federal and state law that enables public employees to save a portion of their gross pay before federal, state, and local income taxes are deducted. The amount deferred accumulates tax free until the funds plus earnings are distributed (generally after retirement) when most people are in a lower tax bracket. Information regarding the complete details of the Deferred Compensation Program and payroll deduction forms are available in the Human Resources Office.

11. Tuition Reimbursement

~~Employees covered by this policy are eligible for tuition reimbursement for job related courses subject to the approval of the Department Head and the oversight Committee. Tuition will be prepaid at J.C.C. providing the requests are approved prior to the filing deadline. Reimbursement will be made at the SUNY rate for approved courses at colleges other than J.C.C. upon receipt of satisfactory completion of the course. Employees who withdraw from a course after the deadline date for withdrawal without penalty may be required to reimburse the County for the cost of the course. The County will not duplicate reimbursement from any other source. Course requests must be made in writing to the Director of Human Resources.~~

~~Professional development requests will be reviewed as part of the annual County budget process subject to procedures developed by the County Administrator.~~

Professional development requests are intended to provide tuition reimbursement for job-related courses that are of mutual benefit to the Employer and employee in the direct provision of government services. The review of such courses shall include the relevancy of coursework to an employee's present duties, benefits to accomplishing or improving the Employer's delivery of services, and availability of appropriations.

Subject to the approval of the Department Head and the Director of Human Resources, requests will be granted for taking specific courses at Jefferson Community College or another accredited educational institution which are intended to improve the abilities of an employee. The County will not duplicate reimbursement from any other source.

Employees must also meet the following criteria:

1. Full-time employment with the County for at least one (1) year prior to the date the course starts.
2. Course requests must meet the IRS criteria for tax deductible status.
3. Course completion with a grade of C or better.
4. Upon receipt of tuition assistance, the employee shall be expected to remain in County employment for at least two (2) years following course completion. If an employee does not remain in County employment for at least two (2) years, they shall reimburse the County for the tuition assistance provided in accordance with the schedule below:

Length of Employment After Completion of Course work	Reimbursement of Tuition Costs
0 to 6 months	100%
over 6 to 12 months	75%
over 12 to 18 months	50%
over 18 to 24 months	25%
over 24 months	0%

12. Flexible Spending Plans

The County shall offer two flexible spending options, Health Care and Dependent Care. IRS regulations will set the limits per year for each plan. Full-Time employees covered by this policy may participate beginning the first open enrollment following one year of service.

13. Travel for County Business

Employees covered by this policy will be reimbursed for necessary and reasonable expenses incurred in the performance of County business upon submission of an approved claim form. Mileage will be reimbursed at the rate in cents per mile that is allowed by the IRS as a tax deduction.

Travel authorization shall be required in all cases. Travel authorization shall be submitted on the approved form in writing to the Chairman of the Board of Legislators no later than ten (10) days prior to the first date of travel.

III. Attendance and Leave Benefits

1. Office Hours

County Offices shall be open for the conduct of business and convenience of the public in strict accordance with the hours prescribed by the Jefferson County Board of Legislators and in accordance with existing State and County regulations.

2. Base Work Day/Work Week

A. Department Heads and Management employees are responsible for performing the duties of their office. The work day is determined by the tasks to be performed. The work week shall be a minimum of 35 hours for those offices that are normally open 35 hours per week and 40 hours for those offices that are normally open 40 hours per week. Department Heads and Management employees are not eligible for overtime compensation or compensatory time except as provided by the County Administrator. **(also by resolution #250 of 2021)**

B. Management/Confidential employees are required to work the hours and schedule determined by the Department Head. Designated Management/Confidential employees may receive overtime compensation subject to budget availability and approval of the Department Head and the County Administrator. Employees in this class may accrue compensatory time provided they have received prior approval from the Department Head and it is used within a reasonable period of time after it was earned. Compensatory time must be used prior to leaving service.

C. All employees covered by this policy, except elected officials, are required to submit time and attendance forms in accordance with County policy.

3. Emergency Management Responsibilities

It shall be the responsibility of all employees covered by this policy to report for duty at times and places designated by the Chairman of the Board or his designee when a natural disaster or emergency has occurred.

4. Holidays

Employees covered by this policy who, in the judgment of the Department Head, can be spared without interfering with the operation of the department, will be allowed time off with pay to observe the following holidays, providing such employee shall have worked the working day immediately preceding such holiday and providing such employee works the working day immediately following such holiday. These provisions shall not apply if such holiday falls within the employee's scheduled vacation, or if absence is because of illness. Employees who are required to work on a holiday will receive equal time off in lieu of the holiday.

New Year's Day
Martin Luther King's Birthday
Lincoln's Birthday (Floater)
Washington's Birthday

Memorial Day
Independence Day
Labor Day
Columbus Day

Veterans Day
Thanksgiving Day
Friday after Thanksgiving
Christmas Day

5. Annual Leave

A. Annual Leave will be earned on the employee's anniversary date after each year of full-time continuous service. Annual Leave will be credited as follows:

ADD:

Upon date of hire:	6 days
Upon completion of 1 year	7 days
Upon completion of 1, 2, 3, 4 years of employment	13 days/yr.
Upon completion of 5 years of employment	14 days/yr.
Upon completion of 6 years of employment	15 days/yr.
Upon completion of 7 years of employment	16 days/yr.
Upon completion of 8 years of employment	17 days/yr.
Upon completion of 9 years of employment	18 days/yr.
Upon completion of 10, 11, 12, 13, 14 years of employment	20 days/yr.
Upon completion of 15 or more years of employment	25 days/yr.

B. Department Heads may carry forward a maximum balance of 40 days of accumulated annual leave credit on their anniversary date. Management employees may carry forward a maximum of 40 days of annual leave credit subject to the approval by the Department Head. (Provisions of Resolution #146 of 1986 contain specific carry over provisions for accumulated annual leave carry-over.)

C. Management/Confidential employees may carry forward 20 days of accumulated annual leave credit subject to the approval of the Department Head.

D. Upon the termination of an employee, either by resignation or retirement, and when at least two weeks' notice is given by such employee of his intended termination, any unused annual leave credits are to be compensated at the employee's regular rate of pay. In the case of retirement, time worked from the last anniversary date will be pro-rated and the additional annual leave will be credited. ~~Employees may elect to remain on the payroll or receive a lump sum payment during the last payroll period for accumulated annual leave credits.~~

E. Department Heads shall advise the County Administrator of intent to use annual leave at least five days in advance of the intended leave date. In no event shall a Department Head and second in command take their annual leave at the same time.

6. Sick Leave

Absence from duty by an employee of Jefferson County by reason of the employee's own sickness or disability shall be allowed as provided in this section. Absence from duty for such reasons, if duly granted by the Department Head, shall be considered and known as "sick leave".

A. Sick leave shall be credited at the rate of 4 hours per bi-weekly payroll period for 35 hour per week employees and 4.6 hours per bi-weekly payroll period for 40 hour per week employees. Employees shall be charged sick leave time for actual hours used. Sick leave credits will be earned when an employee is on full pay status for 7 out of 10 days in the preceding payroll period. Days during which

an employee is using accumulated sick leave credits, including Worker's Compensation, in excess of 60 days are not considered to be days on full pay status for purposes of earning sick leave.

B. An employee who is absent on sick leave shall report the absence to their supervisor at the earliest possible time and the reason for the absence.

C. Sick leave shall be granted by the Department Head. Department Heads who are absent under the provisions of this section shall notify the County Administrator if the absence is anticipated to be of an extended nature and, or will interfere with departmental operations.

D. After 3 consecutive days of illness or after 8 cumulative days of illness during a 12 month period, a medical certificate may be required before an employee may return to work.

E. Employees may accumulate unused sick leave up to a maximum of 200 days.

F. In the event of resignation, permanent separation, or discharge of the employee, their accumulated and unused sick leave time shall be canceled and not paid for. Accumulated sick leave credit will be applied to an employee's service credit at retirement under the provisions of Section 41J of the Retirement Laws.

G. Any additional absence up to 15 days per calendar year required for death; or serious illness in the immediate family, where direct medical care of the immediate family member by the employee is required, may be charged to sick leave. For purposes of this section, immediate family shall include parent, legal guardian, spouse, child, stepchild, or legal dependent residing in the household.

7. Family and Medical Leave Act

Employee rights and responsibilities under the Family and Medical Leave Act may be found ~~at the end of this policy~~ **in the Jefferson County Policies manual**. Applications for leave can be obtained in each department or with the Department of Human Resources.

8. Leaves of Absence

A. A leave of absence without pay of up to one year may be granted to employees covered by this policy subject to the following conditions:

A written request for a leave of absence must be submitted to the County Administrator (for Department Heads) or to the Department Head (for Management and Management/ Confidential employees) at least four (4) weeks prior to the requested date of leave stating the reason for the leave and the anticipated duration of the leave. Department Heads will confer with the County Administrator and the Director of Human Resources prior to granting a leave to Management and Management/Confidential employees.

B. A leave of absence shall not be granted to accept other employment.

C. No leave shall be authorized which may exceed the remaining period of a term appointment.

D. Not less than thirty (30) days prior to the expiration of an employee's leave, the employee shall be required to submit written notification to the County Administrator or Department Head of their intention to return to work.

E. When an employee is on a leave of absence for three months or longer, the anniversary date for longevity and vacation will be pro-rated to reflect the leave. Sick leave will be credited in accordance with Section 6. A. of this policy manual. Employees on an unpaid leave of absence will be required to contribute the full cost of health insurance and any other paid fringe benefits except as otherwise provided by law or rule.

9. Bereavement Leave

A. Employees may be allowed a maximum of three (3) bereavement days for a death in the immediate family. Immediate family shall include brother, sister, spouse, child, **add guardian**, father, mother or **add grandchild** of the employee or his spouse.

B. Employees may be allowed a maximum of one (1) bereavement day for a death in the extended family. Extended family shall include grandparents, aunt, uncle, niece, or nephew.

C. Bereavement leave shall not be accumulated.

D. Bereavement leave must be approved by the Department Head.

10. Jury Duty

Upon receipt of proof of the necessity of jury services or appearance as a witness to subpoena or other order of the court (for job related actions only), employees shall be granted leave with pay to provide time as needed for such service.

11. Military Leave

Employees serving as a member of an organized militia or any reserve force or reserve component of the Armed Forces of the United States are entitled to paid leave in accordance with Section 242 of Military Law.

Miscellaneous

Affirmative Action

It is the policy of Jefferson County to provide equal opportunity in employment for all qualified persons; to prohibit unlawful discrimination in employment; and to promote the full realization of equal opportunity on a continuing basis through a realistic Affirmative Action Plan.

This Policy of Equal Employment Opportunity:

Applies to all persons without regard to sexual orientation, predisposing genetic characteristics, race, color, creed, national origin, age, sex, military status, religion, marital status, political affiliation, criminal record, or disability, including pregnancy.

Applies to all County organizational departments and governs all County employment practices, policies, and actions.

Provides that no local practice, or procedure or policy exists which serves to diminish or negate such equal opportunity.

All Department Heads, Management, and Management/Confidential employees are expected to comply with this policy directive and to insure equal opportunity in all Human Resources practices within their individual departments.

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 285

Authorizing Agreement for One-Stop Operator

By Legislator: Patrick R. Jareo

Whereas, One of the functions of the local Workforce Development Board (WDB) as set forth in the Workforce Innovation and Opportunity Act of 2014 (WIOA) sec 107 (d) and 20 CFR 679.370 & 678.605 is to make a selection through a competitive process of a One-Stop Operator, and

Whereas, The Final Rules and Regulations 678.621 (a) outline the role of the One-Stop Operator to coordinate service delivery for continuous improvement through evaluation of operator performance and to promote efficiency and effectiveness of the one-stop system by regularly examining performance and costs, and

Whereas, In order to have appropriate procurement, the Jefferson –Lewis WDB contracted with the New York Association of Training and Employment Professionals to issue a Request for Proposals in March, 2021, and

Whereas, One response was received and graded, and it is recommended that Jefferson County Department of Employment & Training be selected as the Jefferson-Lewis WDB One-Stop Operator for the Jefferson-Lewis Workforce Development Area.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute an agreement in the amount of no more than \$2,000 per year for the period of July 1, 2021 through June 30, 2025 with Jefferson County Department of Employment & Training for One-Stop Operator services, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: William W. Johnson

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 286

Authorizing Use of Grant Funds and College Paving Account to Match State Aid
in Relation to the Jefferson Community College Green Campus Entryway Project

By Legislator: James A. Nabywaniec

Whereas, By Resolutions 87 of 2019, 145 and 194, this Board of Legislators authorized Capital Chargeback funding of \$497,000 towards JCC's Green Campus Entryway Project (Project) for a total cost of \$1,504,177, and

Whereas, The Project is also being funded by a NYS EFC Green Innovation Grant of \$880,000, and SUNY funding of \$127,177, and

Whereas, The College has applied for EPA Great Lakes Restoration Incentive (GLRI) funding for Nonpoint Source Runoff and Nutrient Reduction in the amount of \$600,000 to extend the Project, and

Whereas, The College wishes to designate \$200,000 from the Paving Reserve to extend the Project, and

Whereas, The combined \$800,000 can provide the local match for additional state funding of \$800,000 for a revised Project cost of \$3,104,177, and

Whereas, The JCC Faculty Student Association has committed to cover any gap in funding the project.

Now, Therefore, Be It Resolved, That this Board of Legislators authorizes the use of EPA GLRI funding of \$600,000 and \$200,000 from Paving Reserve as local match to state funding of \$800,000.

Seconded by Legislator: Patrick R. Jareo

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 287

Re-Appointing Members to Soil & Water Conservation District Board of Directors

By Legislator: William W. Johnson

Resolved, Pursuant to Section 7 of the Soil & Water Conservation Districts Law, the following individuals are hereby reappointed to the Soil & Water Conservation District Board for terms to expire as noted:

<u>Name</u>	<u>Term to Expire</u>
David Brass, Grange	12/31/2024
Thomas Boxberger, Member At Large	12/31/2024

Seconded by Legislator: Frances A. Calarco

State of New York)
)
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 288

Approving Appointment and Re-Appointment to the Thousand Islands Bridge Authority

By Legislator: Allen T. Drake

Resolved, That, pursuant to Section 577 of the Public Authorities Law, the following appointments and re-appointment by the Chairman of this Board to the Thousand Islands Bridge Authority for the terms indicated, be and are hereby approved:

<u>Name</u>	<u>Term Expiration</u>
Thye Lee	12/31/2026
Richard Iglinski	12/31/2026
Patrick J. Simpson	12/31/2026

Seconded by Legislator: Patrick R. Jareo

State of New York)
)
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 89

Amending the 2021 County Budget and Capital Plan in Relation to Public Health
Computer and Low Band Radio System

By Legislator: James A. Nabywaniec

Whereas, There are remaining amounts in two capital accounts, and

Whereas, These were both included in the 2011 County Budget and balanced with revenue that was never received, such that the capital expenditure accounts and related revenue account should be brought to zero balance and closed.

Now, Therefore, Be It Resolved, That the 2021 County Budget is amended as follows:

Decrease:

Expenditure

20168000 02013	Public Health Computer Upgrades	\$ 99,647.90
20302000 02051	Homeland Sec - Low Band System	45,000.00

Revenue

20900600 92770	Other Unclassified Revenue	\$165,200.00
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Increase:

Fund Balance

20000000 30599	Appropriated Fund Balance	\$ 20,552.10
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and be it further

Resolved, That capital accounts 20168000 02013 and 20302000 02051 are hereby closed, and be it further

Resolved, That the six year capital plan is hereby amended accordingly.

Seconded by Legislator: William W. Johnson

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 290

Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Noble Street over West Creek), and Appropriating Funds Therefor

By Legislator: James A. Nabywaniec

Whereas, A Project for the Noble Street over West Creek, PIN 775377 (the "Project") is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

Whereas, By Resolution 209 of 2019, the County of Jefferson approved the above project by making a commitment of \$195,000 for the cost of Preliminary Design and Right of Way Incidentals Phase, and

Whereas, The County of Jefferson desires to advance the Project by making a commitment of 100% of the non-federal share of the cost of Design Phases V-VI of the Project, and

Whereas, The County has allocated a total of \$500,000 to this project through the Adopted 2019, 2020 and 2021 County Budgets.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Design Phases V-VI of the Project or portions thereof, and be it further

Resolved, That the sum of \$310,000, which includes the Design Phases V-VI of the Project, or so much thereof as is necessary is hereby appropriated from Account 20511300 02904 in the 2021 County Budget, and made available to cover the cost of participation in the above phase of the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Jefferson County Board of Legislators be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal and/or Marchiselli Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs, and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations

therefor that are not federal-or State-aid eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That this Resolution shall take effect immediately.

Seconded by Legislator: Patrick R. Jareo

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 211

Endorsing Comprehensive Economic Development Strategy (CEDS)
Committee 2021 Plan Update

By Legislator: Daniel R. McBride

Whereas, The Jefferson County Board of Supervisors created the Comprehensive Economic Development Strategy (CEDS) Committee in 1990 as a prerequisite for establishing County eligibility for economic development funding from the U.S. Economic Development Administration (EDA), and

Whereas, The CEDS Committee is required to periodically assess the changing economic conditions and opportunities in the County, and update its Plan with revised goals and strategies the community can pursue to improve the local economy, and

Whereas, The CEDS Plan is also widely used as a tool by local planning and development organizations to leverage non-EDA forms of grant assistance to help carry out community and economic development objectives, and

Whereas, In addition to the benefits for securing and leveraging Federal and State economic and community development funding, the CEDS Plan lays a foundation for local coordinated action on priority economic development issues across numerous sectors of the County's economy, and as such, can be used as a "Blueprint for Local Action".

Now, Therefore Be It Resolved, That the Jefferson County Board of Legislators hereby endorses the 2021 CEDS Plan and encourages its use as a guiding document for local economic development programming by governments and economic development agencies in Jefferson County.

Seconded by Legislator: Robert W. Cantwell, III

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 292

Adoption of the Jefferson County Coordinated Transportation Plan

By Legislator: Robert D. Ferris

Whereas, A Coordinated Transportation Plan is required by the Federal Transit Administration (FTA) and New York State Department of Transportation to be on file in order to receive federal and state funding for countywide transportation programs, and

Whereas, This initial Jefferson County Coordinated Transportation Plan describes development and implementation of a county wide public transportation system in coordination with the CitiBus system, and

Whereas, The purpose of a Coordinated Transportation Plan is to assess the transportation needs for persons who are seniors, earn limited incomes, or have a disability; identify transportation gaps and duplication of services; and to prioritize goals and actions to address these gaps and duplicate services, and

Whereas, The key stakeholders in Jefferson County participated in the development of the Jefferson Coordinated Transportation Plan inclusive of health service providers, employers, not for profit agencies, educational facilities, etc. and provided input as it was prepared by the Mobility Manager of the Greater Watertown Area, and

Whereas, Hard copies of the draft Plan were distributed in numerous locations and posted on the Watertown-Jefferson County Area Transportation Council Metropolitan Planning Organization website, and the City of Watertown website, and

Whereas, Public input sessions were held on November 2, November 3 and November 4 at eight sites within the County including the City of Watertown, Clayton, Alexandria Bay, Philadelphia, Champion, Sackets Harbor and Adams to receive public comment on the draft Plan, and

Whereas, The Board of Legislators has duly considered the assessment, goals and actions in the draft Plan, and comments from the public.

Now, Therefore, Be it Resolved, That the Board of Legislators adopts the Jefferson County Coordinated Transportation Plan, upon approval of the County Attorney, County Administrator and Planning Director, and be it further

Resolved, That it be forwarded to the NYS Department of Transportation, and it should be reviewed and modified as needed to account for the of future development and implementation of a county wide system.

Seconded by Legislator: Anthony J. Doldo

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 293

Amending the 2021 County Budget to Recognize
Reserve Funds in the District Attorney's Office

By Legislator: Anthony J. Doldo

Whereas, The District Attorney's Office received equitable sharing funds through asset forfeiture, to be used to purchase equipment and services which will assist in its investigation and prosecution efforts, and

Whereas, Said funds must be recognized in the appropriate budget lines.

Now, Therefore, Be It Resolved, That the 2021 County Budget is hereby amended as follows:

Increase:

Revenue:

01116500 94325	Federal Treasury Asset Forfeiture	\$ 8,000
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Expenditure:

01116700 02401	Automotive Equipment	\$ 8,000
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Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 294

Amending the 2021 County Budget - Dispatch

By Legislator: Daniel R. McBride

Whereas, Per Resolution 248 of 2021, This Board of Legislators authorized an employment agreement between the County of Jefferson and the Jefferson County Sheriff's Employees for the period of January 1, 2021 through December 31, 2025, and

Whereas, Such agreement includes retroactive salary payments to current employees.

Now, Therefore, Be It Resolved, That the 2021 County Budget is hereby amended as follows:

Increase:

01311200 01100	Personal Services	\$ 43,000
01311200 01300	Overtime	83,000

Decrease:

01199000 04964	Salary Adjustment	\$ 126,000
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Seconded by Legislator: Anthony J. Doldo

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 295

Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Noble Street over West Creek) and Appropriating Funds Therefor

By Legislator: Jeremiah J. Maxon

Whereas, A Project for Noble Street over West Creek, PIN 775377 (the "Project") is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% federal funds and 20% non-federal funds, and

Whereas, By Resolution 209 of 2019, the County of Jefferson approved the above project by making a commitment of \$195,000 for the cost of the Preliminary Design and Right of Way Incidentals Phase, and

Whereas, The County of Jefferson desires to advance the Project by making a commitment of 100% of the non-federal share of the cost of the Right of Way Acquisition Phase of the Project, and

Whereas, The County has allocated a total of \$500,000 to this project through the Adopted 2019, 2020 and 2021 County Budgets.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Final Design and Right of Way Acquisition of the Project or portions thereof, and be it further

Resolved, That the sum of \$45,300, which includes the Right of Way Acquisition Phase of the Project, or so much thereof as is necessary is hereby appropriated from Account 20511300 02904 in the 2021 County Budget, and made available to cover the cost of participation in the above phase of the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal and State Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs, and permanent funding of the local share of federal-aid and state-aid eligible

Project costs and all Project costs within appropriations therefor that are not federal-or State-aid eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That this Resolution shall take effect immediately.

Seconded by Legislator: Anthony J. Doldo

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 296

Adopting Guidelines and Administrative Procedures in Relation to the
County's Housing Improvement Program Funded by a 2020 NYS
Community Development Block Grant (CDBG) Award

By Legislator: Corey Y. Grant

Whereas, By Resolution 174 of 2021, the Jefferson County Board of Legislators accepted a Community Development Block Grant (CDBG) for the 2020 Program Year (581HR116-120) from the New York State Office of Community Renewal to implement and administer a county-wide Housing Improvement Program, and

Whereas, Local Guidelines and Administrative Procedures have been developed for implementation and administration of the program in compliance with applicable federal, state and local regulations, and

Whereas, The Guidelines and Administrative Procedures are updated for each CDBG housing award to incorporate changes to meet program and regulatory requirements associated with the award, and

Whereas, The Guidelines and Administrative Procedures must be adopted by the Board of Legislators.

Now, Therefore, Be It Resolved, That this Board of Legislators, having been provided with a draft copy of the Guidelines and Administrative Procedures for Jefferson County for the 2020 grant award hereby adopts them and they shall become effective immediately for all County-sponsored housing rehabilitation activities conducted with 2020 Small Cities Community Development Block Grant funding.

Seconded by Legislator: Robert W. Cantwell, III

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 297

Authorizing Agreements in Relation to the Supervision & Treatment
Services for Juveniles Program

By Legislator: Daniel R. McBride

Whereas, New York State Office of Children and Family Services has awarded Jefferson County \$136,110 for the provision of services and programs as alternatives to detention through the Supervision and Treatment Services for Juveniles (STSJP) Program, and

Whereas, Available funding has been included in the 2021 County Budget and it is necessary to authorize agreements with the Jefferson County Children's Home for \$133,610 and the Resolution Center of Jefferson and Lewis Counties for \$2,500, for the period October 1, 2021 through September 30, 2022, for the provision of STSJP services.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant award, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute agreements with the Jefferson County Children's Home (\$133,610 for a term ending 9/30/22) and the Resolution Center of Jefferson and Lewis Counties (\$2,500 for a term ending 9/30/22), and any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Anthony J. Doldo

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 218

Authorizing an Agreement with Rubenzahl, Knudsen & Associates
for the Provision of Psychological Testing, Evaluation and Recommendations for
Treatment of JDs, PINS at Risk of Out of Home Placement, and Adult Sexual Offenders

By Legislator: Anthony J. Doldo

Whereas, Juvenile Delinquents (JDs), Persons in Need of Supervision (PINS), and adult sexual offenders under the supervision of the Probation Department are often ordered by the Courts to undergo sexual offender evaluation and subsequent treatment, and

Whereas, Counseling services in many instances prevent the placement of JDs and PINS in residential treatment, and prevent adults from re-offending thereby saving Jefferson County a much greater cost.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Rubenzahl, Knudsen & Associates for the provision of court ordered sexual offender psychological testing, evaluation and recommendations for treatment of Juvenile Delinquents, Persons in Need of Supervision, and adult offenders for the period January 1, 2022 through December 31, 2022, and be it further

Resolved, That compensation shall not exceed the sum of \$80.00 per hour for sexual offender evaluation and individual counseling; \$50.00 per hour for group counseling; \$500.00 for requested juvenile evaluations; \$150.00 per hour when providing testimony in court relative to the services performed under the contract, and court ordered juvenile psychological evaluations will be billed at \$160.00 per hour for an average of eight hours, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Jeremiah J. Maxon

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 299

Authorizing an Agreement with Credo Community Center for the Provision of Court Ordered Evaluations, Assessments, Treatment and Counseling

By Legislator: Daniel R. McBride

Whereas, Adult and Juvenile substance abuse offenders under the supervision of the Probation Department are often ordered by the Courts to undergo substance abuse evaluations, assessments, treatment and counseling, and

Whereas, Counseling services when offered more expeditiously can help ensure success and prevent placement in treatment centers, and

Whereas, The Credo Community Center for the Treatment of Addictions, Inc. has agreed to provide the service at no cost to the Probation Department with fees being the responsibility of the client.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Credo Community Center for the Treatment of Addictions, Inc. for the provision of court ordered adult and juvenile substance abuse evaluations, assessments, treatment, and counseling, for the period January 1, 2022 through December 31, 2022, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Robert W. Cantwell, III

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 300

Amending the 2021 County Budget in Relation to Recycling & Waste Management

By Legislator: Anthony J. Doldo

Whereas, Recycling & Waste Management is experiencing higher than anticipated tonnage transport resulting in increased cost for fuel and DANC tipping fees, and

Whereas, A trailer framework and pin require repair due to increased wear from hooking and unhooking, and

Whereas, Funds are available in the revenue accounts for incoming tipping fees and recyclable pickup fees.

Now, Therefore, Be It Resolved, That the 2021 Budget is amended as follows:

Increase:

Revenue		
15910100 92131	Tipping Fees	\$ 335,000
15910100 92132	Recyclable Pickup Fees	20,000

Expenditure		
15816000 043102	External Fleet	\$ 20,000
15816000 04311	Fuel	35,000
15816000 04487	Tipping Fees	300,000

Seconded by Legislator: Robert W. Cantwell, III

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 301

Amending the 2021 County Budget in Relation to Sheriff - Corrections

By Legislator: Anthony J. Doldo

Whereas, The Sheriff has identified the cost of food supplies for inmates is exceeding the budget amounts, and

Whereas, This is due to price increases ranging from 15% to 50%, depending on the items, as well as a slightly higher average daily inmate population, and

Whereas, Corrections overtime costs are higher than anticipated, and

Whereas, Funding is available due to vacancies and the volume of outboarding inmates less than anticipated.

Now, Therefore Be It Resolved, That the 2021 County Budget is hereby amended as follows:

Increase:

Revenue		
01311000 92264	Jail Facilities-Other Gov't	\$ 36,000

Expenditure		
01315000 01300	Overtime	\$ 200,000
01315000 04512	Food Supplies	31,000

Decrease:

01311000 01100	Personal Services	\$ 21,000
01315000 01100	Personal Services	159,000
01315000 04616	Outboarding Inmates	15,000

Seconded by Legislator: Jeremiah J. Maxon

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 302

Authorization Agreement for Provision of Senior Nutrition Program for
Jefferson County Office of the Aging

By Legislator: James A. Nabywaniec

Whereas, The Jefferson County Office for the Aging (OFA) works for the establishment and expansion of programs and services which assist older persons in the areas of their most urgent need including provision of congregate and home delivered meals to older residents throughout the County, and

Whereas, The Nutrition Program is supported by the use of contractor(s) for the provision of good and services, and

Whereas, Bid specifications associated with the OFA Nutrition Program were duly advertised and resulted in the receipt of qualified bids for the goods and services so specified.

Now, Therefore, Be It Resolved, That Jefferson County enter into and an agreement for the provision of OFA Nutritional Services with Trinity Services Group Inc. for the period January 1, 2022 through December 31, 2024 with the possibility of two one-year extensions for such consideration as reflected below:

<u>Contractor</u>	<u>Approx. No. of Meals to be Served Annually</u>	<u>Consideration to be paid by the County in 2022</u>
Trinity Services Group Inc. 477 Commerce Group Blvd Oldsmar, FL, 34677	150,000	\$9.83*

*(Price changes through duration of the contract are contingent upon Consumer Price Index as outlined in the bid specifications)

and be it further

Resolved, That the agreement authorized herein shall contain such other terms and conditions as are required in order to achieve compliance with Sections 6654.10 and 6654.11 of Title 9 of NYCRR and other applicable Federal and State statute, rule and regulation, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 303

Authorization Agreements for Provision of Services to Elderly of Jefferson County

By Legislator: Jeremiah J. Maxon

Whereas, The Jefferson County Office for the Aging works for the establishment and expansion of programs and services which assist older persons in the areas of their most urgent needs, and

Whereas, the Office for the Aging is eligible to receive State and Federal funds for the purpose of providing needed programs and services to elderly resident of Jefferson County, and

Whereas, The Office for the Aging and this Board of Legislators desire to contract for the provision of certain programs and services to the elderly.

Now, Therefore, Be It Resolved, That pursuant to Section 95-a of the General Municipal Law, Jefferson County enter into agreements for various periods with the below listed parties for the provision of such program and services to elderly resident of Jefferson County and for such consideration as follows:

Transportation Services

The Volunteer Transportation Center of Jefferson County, Watertown, NY for the provision of transportation services for persons 60 years of age or older; for the period January 1 through December 31, 2022, consideration of services of approximately \$20,000 annually,

Wilna-Champion Transportation Center, Inc Carthage, New York for the provision of transportation services for persons 60 years of age or older; for the period January 1 through December 31, 2022, consideration of services of approximately \$10,000 annually,

Paynter Senior Center, Inc., Clayton, New York for the provision of transportation services for persons 60 years of age or older; for the period January 1 through December 31, 2022, consideration of services of approximately \$2,500 annually.

Personal Emergency Response System (PERS) Services

STAT Communications for the provision of personal emergency response system (PERS) services for persons 60 years of age or older; for the period of January 1 through September 30, 2021 at the rate of \$17.00 per month per unit with no installation charge,

Doyle Security Systems for the provision of personal emergency response system (PERS) services for persons 60 years of age or older; for the period of October 1, 2021 through December 31, 2025 with an optional one year extension, at the rate of \$17.00 per month per unit with no installation charge.

and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreements on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 304

Authorizing Agreement for Provision of Related Services
in Connection with the Program for Preschool Children with Disabilities

By Legislator: Jeremiah J. Maxon

Whereas, The Program for Preschool Children with Disabilities provides a variety of related services to children aged three to five years with certain disabilities, such services to be provided in the least restrictive environment, be it home or agency based, and

Whereas, Chapter 243 of the Laws of 1989 requires that counties maintain a list of appropriately certified or licensed professionals to deliver related services to preschool children with disabilities and set a reasonable reimbursement rate for such services, subject to the approval of the New York State Education Department, and

Whereas, By Resolution No. 111 of 2021 Jefferson County authorized agreements with providers for the provision of related services and set rates, and an agreement for an additional provider and service needs to be authorized.

Now, Therefore, Be It Resolved, That, pursuant to Section 4410 of the Education Law, Jefferson County enter into an agreement with the following party for the provision of the indicated service(s). The term of said agreement shall be for the period December 8, 2021 through June 30, 2022 in accordance with the requirements of the State Education Law and regulations:

<u>Provider</u>	<u>Service</u>
Lyme Central School District	Speech Therapy

and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute such agreement on behalf of Jefferson County with the approval of the County Attorney as to form and content.

Seconded by Legislator: Corey Y. Grant

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 305

Amending the 2021 County Budget Relative to Mental Health Programs
and Authorizing Amended Agreements in Relation Thereto

By Legislator: Jeremiah J. Maxon

Whereas, It is necessary to reallocate excess State Aid and County funds to better align with County mental hygiene priorities within mental health agency programs to ensure the quality of existing mental health services, and

Whereas, The 2021 County Budget needs to be amended to reflect these changes and local contracts need to be amended accordingly.

Now, Therefore, Be It Resolved, That the 2021 County Budget is hereby amended as follows:

Increase:

01432000 04721	Mental Health Assn	\$10,000
01432000 04735	Veterans Peer Support	10,000

Decrease:

01432000 04712	Contracted Mental Health Program	\$20,000
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and be it further

Resolved, That the Chairman of the Board of Legislators and the Community Services Board are hereby authorized and directed to execute any necessary amended agreements relative to these changes, with the approval of the County Attorney as to form and content.

Seconded by Legislator: Anthony J. Doldo

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 306

Authorizing Agreement with Thousand Islands Emergency Rescue Service
in Relation to COVID-19 and Other Communicable Disease Outbreaks

By Legislator: James A. Nabywaniec

Whereas, The U.S. Centers for Disease Control and Prevention and/or the New York State Department of Health occasionally require travel screenings related to COVID-19 and other communicable disease at the American/Canadian Border, including temperature recording and interpretation by the Jefferson County Public Health Service, and

Whereas, By Resolution 88 of 2020, this Board of Legislators authorized an agreement with the Thousand Islands Emergency Rescue Services (TIERS) to complete the temperature recording and interpretation for the Jefferson County Public Health Service for the period February 1, 2020 through January 31, 2022, and

Whereas, The cost of this service is \$150 per patient assessed or up to ten individual assessments in the event of a group assessed at the same time and place.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with TIERS for the above-referenced services for the period of February 1, 2022 through December 31, 2024 and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County with the approval of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 307

Accepting Additional Funding for Public Health Emergency Preparedness Program

By Legislator: Anthony J. Doldo

Whereas, By Resolution 183, this Board of Legislators accepted funding for a one year renewal from the Centers for Disease Control (CDC) and Health Research, Inc. of the NYS Department of Health (DOH) to improve the County's preparedness to address Public Health emergencies, and

Whereas, The NYSDOH has advised Jefferson County Public Health Service of the awarding of supplemental funding from the CDC relative to the Preparedness Grant, and

Whereas, Additional funding in the amount of \$2,000 will be received for expanding and enhancing preparedness response activities which are already authorized in the 2021 County Budget.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said additional funding covering the period July 1, 2021 through June 30, 2022, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign any and all documents necessary to accept such funding, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 308

Amending the 2021 County Budget in Relation to Epidemiology and Laboratory
Capacity Reopening Schools Grant Award

By Legislator: Robert D. Ferris

Whereas, By Resolution 165, this Board of Legislators accepted an Epidemiology and Laboratory Capacity grant award to maintain open schools by implementing and supporting school-based COVID-19 screening and testing for the period of June 1, 2021 through July 31, 2022, and

Whereas, Items of expenditure have been determined in the work plan with most included in the 2022 County Budget and some needing appropriation in the 2021 County Budget.

Now, Therefore, Be It Resolved, That the 2021 County Budget is hereby amended as follows:

Increase:

Revenue		
01405000 94489	Fed Aid Other Health	\$250,000
Expenditure		
01405100 04416	Professional Fees	\$250,000

Seconded by Legislator: Anthony J. Doldo

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 309

Amending the 2021 County Budget in Relation to COVID-19 Vaccine Response Grant Funding

By Legislator: James A. Nabywaniec

Whereas, By Resolution 207, this Board of Legislators accepted a New York State Department of Health COVID-19 Vaccine Response Grant for the period January 1, 2021 through June 30, 2024, and

Whereas, The funding will cover already established staff as well as operation of vaccine clinics, technical assistance to other vaccine providers, and vaccinations promotion through education and advertising, and

Whereas, Some of the items of expenditure are already reflected in the Adopted 2021 and 2022 County Budgets and some need to be appropriated into the 2021 Budget.

Now, Therefore, Be It Resolved, That the 2021 County Budget is hereby amended as follows:

Increase:

Revenue		
01405000 94489	Fed Aid Other Health	\$58,500

Expenditure		
01405100 04416	Professional Fees	\$58,500

Seconded by Legislator: Robert D. Ferris

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 310

Amending the 2021 County Budget in Relation to Epidemiology and Laboratory
Capacity COVID-19 Local Health Department Funding

By Legislator: Jeremiah J. Maxon

Whereas, By Resolution 164, this Board of Legislators accepted the allocation of Epidemiology and Laboratory Capacity COVID-19 funding to be used for enhanced detection, surveillance and prevention of COVID-19, and

Whereas, The funding in that resolution for purchase of laptops and printers for use at COVID-19 vaccination clinics offsite was appropriated in the Computer Hardware account line that does not include trackable items, and

Whereas, Funds need to be moved to the Trackable Durable account line to authorize such purchase.

Now, Therefore, Be it Resolved, That the 2021 County Budget is hereby amended as follows:

Increase:

01405100 04111	Trackable Durable Expenditures	\$25,000
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Decrease:

01405100 04118	Computer Hardware	\$25,000
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Seconded by Legislator: Robert D. Ferris

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators
